

If you have an older child (current 3rd-12th grade) and you already have a Portal account, you do not need to fill out the attached sheet. One account covers all children in the school district.

Stillwater Public Schools Parent/Guardian Portal Access Request

This form is to request access to the Stillwater Public Schools Parent/Guardian Portal. Please complete the form and return to the office of your child’s school. Please be prepared to present photo identification so your identity can be verified.

Stillwater Public Schools reserves the right to add, modify or delete information viewed via the portal at any time without notice. Access to the portal is a privilege, not a right. Information accuracy is the joint responsibility of Stillwater Public Schools, parents/guardians, and students. The District will make every attempt to ensure information is accurate and complete. If a parent/guardian or student discovers any inaccurate information, he/she will immediately notify the district via the Portal Support Request form on the district web site.

Your name: _____

Parent portal account information will be sent to you via e-mail – please provide a current email address.

Your email address: _____

If you do not have a current email address and would like your username and password to be sent to you via postal mail, please list your street address, city, state and zip below:

To ensure data accuracy, list all of your children enrolled in Stillwater Public Schools:

Child’s Name	Birth date	School

By signing below, you signify that the information is accurate and agree to the listed terms.

Signature: _____ **Date:** _____

PLEASE RETURN THIS FORM TO YOUR CHILD’S SCHOOL OFFICE. PLEASE ALLOW 3 WEEKS FOR INFORMATION TO BE PROCESSED AND LOG IN INFORMATION AND PASSWORDS TO BE SENT TO YOU.

Office Use

Photo ID Verified by:
Account created by: